



**Shri Sakthikailash Women's College, Salem 636 003.**  
**(Autonomous)**  
**(Accredited with 'A' Grade by NAAC & Affiliated to Periyar University)**  
**Ammamet, Salem 636 003.**

---

**OFFICE OF THE CONTROLLER OF EXAMINATIONS**  
**REGULATIONS**

**Outcome-Based Education (OBE) System**

Shri Sakthikailash Women's College, Salem is conferred with Autonomous Status in 2024 and continues to be affiliated with Periyar University, Salem. The college has been granted the flexibility to design its own curriculum and adopt innovative teaching and evaluation methods. In line with its tradition of fostering innovation and growth, the college introduced Outcome-Based Education (OBE). By the end of the program, every student is expected to achieve specific learning outcomes. The role of the faculty evolves to function as instructors, trainers, facilitators, and mentors, based on the targeted outcomes.

The college follows Bloom's Taxonomy for the teaching, learning, and evaluation process to enhance students' skills. This approach helps increase student awareness of the learning process and enables educators to understand cognitive development, illustrating how foundational skills evolve into higher-order thinking. The levels of assessment are:

- Base Level (Remembering and Understanding)
- Application Level (Applying)
- Advanced Thinking Level (Analyzing, Evaluating, and Creating)

**Eligibility for Award of Degree**

A student is eligible to be awarded the degree only if she has completed the prescribed course of study at the college for a duration of three academic years (UG) or two academic years (PG), and has successfully passed the examinations of all the semesters, earning between 140-150 credits for UG and 90-100 credits for PG.

**Duration**

The total period of study for each programme is as below

U.G. Three years	-	6 semesters
P.G. Two years	-	4 semesters

Each academic year is divided into two semesters. The total number of working days is 90 days for each semester.

## **Curriculum**

### **U.G. Programme**

- Part – I - Tamil / Hindi / Malayalam / any other
- Part – II - English
- Part – III - Core Subjects  
Allied Subjects  
Electives  
Project – Individual / Group Project
- Part – IV - Skill Based Electives  
- Non – Major Electives  
- Environmental Studies  
- Value Educations
- Part – V - Extension activities

### **Extension Activities**

All students should enroll in any one of the Part V - NSS / NCC / Sports and Games / YRC – to enable her to complete a degree course. Active participation of the student throughout the year in the extension activities of her choice is mandatory.

### **The medium of instruction and Examinations**

The medium of instruction and examination, for the paper under part I and II shall be in the language concerned. For part III and IV the medium of instruction and examinations shall be English.

### **Evaluation of the students**

The evaluation of students in a particular course is based on their performance in (1) Continuous Internal Assessment (CIA) and (2) End Semester Examinations (ESE).

For each theory paper, the maximum marks for Continuous Internal Assessment and End Semester Examinations are 25 and 75, respectively. For

practical papers, the corresponding marks are 40 for CIA and 60 for ESE, in both UG and PG courses.

For UG courses, the pass minimum in End Semester Examinations for both theory and practical is 40% of the total aggregate marks from both CIA and ESE, with a minimum of 40% in the external marks (30/75).

For PG courses, the pass minimum in End Semester Examinations for both theory and practical is 50% of the total aggregate marks from both CIA and ESE, with a minimum of 50% in the End Semester Examinations (38/75).

A Continuous Internal Assessment Test (CIA) will be conducted as per the schedule, with the question paper covering 1 ½ units of the syllabus. A Model Examination will be held at the end of the semester, with the question paper covering all 5 units of the syllabus.

The valued answer scripts of the CIA and Model Examinations will be provided to the students for personal verification during class hours within 3 to 4 working days.

**Marks split-up for Theory Papers (CIA - UG/PG):**

<b>S.No</b>	<b>For Theory – UG/PG courses</b>	<b>UG (25)</b>	<b>PG (25)</b>
1	CIA I & II	5	5
2	Model Examination	10	10
3	Assignment	5	5
4	Seminar	-	5
5	Attendance	5	5
<b>Total Marks</b>		<b>25</b>	<b>25</b>

Continuous Internal Assessment marks are calculated based on the marks secured by the student in various components, as above. These marks are displayed in the notice board for the students reference which is approved by the Head of the Department and the Principal.

Both the hardcopy and softcopy (through email) of the Continuous Internal Assessment marks are submitted to the office of the Controller of Examinations before the last working day of each semester.

## **End Semester Examinations (ESE)**

End Semester Examinations will be conducted for both theory and practical papers at the end of each semester (in the month of November/ December for odd semester and April – May for the even semester).

## **Attendance**

A student is allowed to take the End Semester Examinations of any semester if she secures at least 80% attendance out of the 90 working days during the semester.

A candidate who has less than 80% attendance will not be permitted to take the examination, even if the attendance shortage is due to medical reasons, an accident, participation in sports or events, or deputation by the College/University. These candidates may be granted condonation with a valid medical certificate or participation certificate, subject to approval by the Principal and payment of the prescribed condonation fee for the current semester subjects. The maximum number of condonations allowed during the entire program period is three.

A student who has attendance below 55% is not eligible to appear for the End Semester Examinations and must rejoin the semester in which attendance was below 55%, after paying the fee for break of study.

## **End Semester Examinations**

The schedule for End Semester Examinations is fixed by the Controller of Examinations in consultation with the Principal and is displayed in the notice board, posted on the college website, and circulated to both faculty members and students.

Students must pay the examination fee every semester for all the subjects (theory and practical) enlisted in the application form within the stipulated time.

### **Overall Distribution of Marks for Theory Papers (UG/PG):**

<b>Course</b>	<b>Total Marks</b>	<b>External Max. Marks</b>	<b>External Passing Minimum</b>	<b>Internal Max. Marks</b>	<b>Internal Passing Minimum</b>	<b>Overall Passing Minimum For Total Marks (Internal + External)</b>
UG	100	75	30	25	10	40
PG	100	75	38	25	12	50

## Question Paper

Question Papers for the End Semester Examinations theory papers are set by the external question paper setters and are scrutinized by a team of external experts in the concerned discipline.

### Marks Split-up for Theory Papers (ESE - UG / PG):

S.No.	For Theory – UG/PG courses	ESE Marks
1	Multiple-Choice questions	10
2	Section – B (Descriptive Pattern)	15
3	Section – C (Descriptive Pattern)	50
<b>Total Marks</b>		75

For End Semester Practical examinations, setting of question paper, conduct of examinations and valuations are done by both internal and external examiners.

### Distribution of Marks for Practical Subjects (UG/PG):

Course	Total Marks	External Max. Marks	Internal Max. Marks	Overall Passing Minimum For Total Marks (Internal + External)
UG	100	60	40	50
PG	100	60	40	50

## Hall Tickets and Instructions

Hall Ticket for the End Semester Examinations will be issued to eligible students on time before the End Semester Examinations. Students must bring the Hall Ticket and the college ID-card to every session of the End Semester Examinations for verification.

No student enters the Examination Hall after 30 Minutes from the commencement of the Examination. Students can bring to the examination hall only ordinary scientific calculator. They can use the mathematical, statistical or any other table (if required) provided by the college during the End Semester Examinations. Students are not allowed to bring programmable calculators / Mobile phones or any other unwanted materials inside the Exam Hall.

## Malpractice

Any kind of malpractice during the End Semester Examinations is strictly prohibited. If it is found she will be debarred from writing that particular paper in

that semester or all the papers in that semester based on the nature of the malpractice.

A Complaint regarding the End Semester Examinations Question Papers must be brought to the Controller of Examinations on the same day of the examination by the HOD concerned or concerned class teacher and must be entered in the Grievances Register maintained in the Exam cell.

### **Valuation**

After the End Semester Examinations are completed, the answer scripts are evaluated by both the External and Internal examiners. The results of the End Semester Examinations are published on the college notice board and the college website within 15 to 20 days from the date of the last examination.

### **Revaluation and Transparency**

Provision is available for Re-totaling / Revaluation /Transparency for current semester papers. For transparency the photocopy of valued answer scripts will be furnished to the students. Students shall scrutinize the same. After scrutinize if they want their scripts to be revalued they shall apply within 3 days.

If the marks scored in the revaluation are less than the original marks, original marks will be considered. If the mark scored in the revaluation is higher than the original marks the marks obtained in the revaluation shall stand. If the difference in marks in the original valuation and the revaluation is more than 10, a third valuation will be done and the average of the nearest two marks shall be the final marks awarded.

Students can apply for ReAppear/Re-totaling/Revaluation/ Transparency obtaining photocopy of valued answer scripts to the Controller of Examinations through the Principal in the prescribed format along with the prescribed fee within seven working days from the date of publication of results.

There is no provision for revaluation or re-totaling of practical examination papers.

### Credit for U.G. Course

Particulars	Credit	
	B.A., /B.Sc.,	B. Com.,/B.B.A.,/B.C.A.,
Part I : Foundation Tamil /Hindi /French	12	6
Part II : Foundation English	12	6
Part III: Core, Allied and Electives	95	107
Part IV: Skill Based Electives, Non-Major Electives, Environmental Studies, Value Education	20	20
Part V : Extension Activities	1	1
<b>Total</b>	<b>140</b>	<b>140</b>

Particulars	Credit
Core, Elective and Project	90
Human Rights	1
<b>Total</b>	<b>91</b>

The only credit earned for Part V Extension Activities of a successful student shall not be taken into consideration for classification / Ranking / Distinction.

### Mark Statement

Mark Statement Issued at end of each semester will indicate the credits and marks / grades obtained in each course.

## Classification, Grade, Grade Point, GPA & CGPA

The grades are given on the basis of the percentage of marks scored by the students as shown below:

CGPA	Grade	Classification of Final Result
9.5 – 10.0	O+	First Class – Exemplary *
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class – Distinction *
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
4.5 and above but below 5.0	C+#	Third Class
4.0 and above but below 4.5	C#	
0.0 and above but below 4.0	U	Re - appear

\* The candidates who have passed in the first appearance and within the prescribed semester of the U.G. & P.G. Programme (Major, Allied and Elective courses alone) are eligible. # Only applicable to U.G. programme.

The Grade Point Average (GPA) will be calculated as follows at the end of the Programme.

$C_i$  = Credits earned for course  $i$  in any semester

$G_i$  = Grade Point obtained for course  $i$  in any semester

$n$  = refers to the semester in which such courses were

### Credited For a Semester:

$$\text{GRADE POINT AVERAGE [GPA]} = \frac{\sum C_i G_i}{\sum C_i}$$

Sum of the Multiplication of grade points by the credits of the course

$$\text{GPA} = \frac{\text{Sum of the Multiplication of grade points by the credits of the course}}{\text{Sum of the credits of the courses in a semester}}$$



**For the entire programme :**

CUMULATIVE GRADE POINT AVERAGE [CGPA =  $\frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

**Criteria for Rank**

- Marks secured in all the papers are considered for P.G. programmes, while marks secured in core and allied courses (Part – III) are considered for U.G. programmes.
- The student must have passed all papers in the first attempt for each respective semester.
- The student should have completed the course within the minimum period prescribed for the course of study.
- Improvement marks will not be considered for ranking, but they will be taken into account for classification purposes.
- The CGPA calculated at the end of the semester will be considered for determining the rank.

**General Examination Rules**

- Students are expected to be present in the Examination Hall at least 10 minutes before the commencement of the Examination as per seating arrangement chart.
- Students are not permitted to enter the hall after 30 minutes of the commencement of the Examination and leave the hall before examination duration.
- The students should be seated on the desk marked with his/her respective register number. In no case, the students are allowed to occupy a seat other than the one allotted to them.
- The students should maintain strict discipline and decorum during the examination.
- Students should wear their identity cards; otherwise, they are not allowed to enter the Examination Hall.
- The students are not allowed to enter the Examination Hall without their Hall

Tickets and the Hall Tickets should contain the signature of the student in the provided column.

- Students should ensure that he/she has entered the correct register number in the answer booklet as in Hall Ticket.

The students should produce their Hall Ticket whenever inquired by the faculty members authorized by the Principal.

- Students are permitted to use only non-programmable calculators only during the theory and the practical examinations. The other material/electronic gadget, mobile phone are strictly prohibited for student use inside the examination hall.
- Students indulging in any kind of malpractice will be dealt as per the guidelines by the examination reformation committee.